



The *Link* School

Intern/RA Responsibilities

Academics

- Support students with tutoring and assistance with course work.
- Assist with Link course instruction – science, history, social studies, language arts, math, Spanish, electives.
- Contribute to portfolios developed by the Education Director for each student with record of their academic work, service work, expeditions, and project accomplishments.

Experiential Education

- Logistics preparation for expeditions and post expedition clean up.
- Expedition leadership for 7-10 day backpacking, climbing, canyoneering, whitewater rafting & kayaking, canoeing, sea kayaking, horsepaking, mountain biking, backcountry skiing, sailing, surfing, winter camping, and whatever else we come up with.
- Expedition debriefs and education assessments.
- Maintain drivers license and ability to drive 9-15 passenger vehicle with trailer.
- Foreign travel program assistance dependent upon staffing needs.

Resident Assistant

- 24 hour care as a resident assistant.
 - Maintain professional and moral relationship with students at all times.
 - Ensure safe, love filled environment for the students.
 - Health care (spiritual) and nursing care provided as needed – involve parents and practitioner as appropriate.
- Assistance with spiritual development program for the students.
- Food preparation and meal clean up.
- Facility cleaning conducted and oversight of student work.
- Conflict resolution work and counseling as needed.

- Disciplinary action conducted as needed.
- Assist students with employment and helping them get to and from work.

Service Work

- Help set up projects and work with students.
- Investment in service learning possibilities.

Project Mentor

- Work individually with 1 or 2 students each semester on individual projects.
- Assess project work and help students with final presentations.

Spiritual

- Practice Christian Science in all aspects of work and personal life.
- Actively mentor students in their own spiritual exploration and growth.

Staff & Administrative

- Be willing to work long hours in an intense environment.
- Maintain professional and moral relationship with students at all times
- Work closely with a small group of staff.
- Communicate with parents and assist students in their communication with parents.
 - Help with parent visitation weekends.
- Attend trainings, professional development workshops and school visits.
- Work to keep program expenses within budget.

The Link School Staff Application

With your résumé and cover letter, please send your thoughts on the following:

- What are your primary motives for wanting to work at The Link School?
- What do you envision yourself contributing to the program and the community?
- How would working at The Link School support your professional and personal development goals?
- Describe your education experience with:
 - Classroom Teaching
 - Project Based Learning
 - Experiential Education
 - Tutoring
 - Service Learning
 - Counseling
 - Resident Assistant Work
- Describe your program experience with and any certifications you hold in the following:
 - Horsemanship
 - Backpacking
 - Mountaineering and Climbing
 - Canyoneering
 - Snow Sports
 - Mountain Biking
 - Water Sports: Kayaking, Canoeing, Rafting
 - Team Sports
 - Trail Running
 - Foreign Travel
 - Carpentry
 - Auto Mechanics
 - Cooking
 - First Aid Certifications
 - Nursing Experience

- What role does Christian Science play in your life?
 - Have you had CS Class Instruction?
 - Experience with spiritual care for others?

- References: Please send 2 letters of reference. These may either be general letters of reference or be specifically written for you as an applicant at Link.

- Employer's and contact information for primary supervisor for the past 5 years.

Please send application, resume and cover letter to:

James Orlet - 18885 County Road 367, Buena Vista CO, 81211

james@thelinkschool.org | 510-508-5608