

## **The Link School - Intern/RA Responsibilities**

- **Academics:**
  - support students with tutoring and assistance with course work.
  - assist with Link course instruction – science, history, social studies, language arts, math, Spanish, electives.
  - contribute to portfolios developed by the Education Director for each student with record of their academic work, service work, expeditions, and project accomplishments.
  
- **Experiential Education:**
  - logistics preparation for expeditions and post expedition clean up.
  - expedition leadership for 7-10 day backpacking, climbing, canyoneering, whitewater rafting & kayaking, canoeing, sea kayaking, horsepacking, mountain biking, backcountry skiing, sailing, surfing, winter camping, and whatever else we come up with.
  - expedition debriefs and education assessments.
  - maintain drivers license and ability to drive 9-15 passenger vehicle with trailer.
  - foreign travel program assistance dependent upon staffing needs
  
- **Resident Assistant:**
  - 24 hour care as a resident assistant.
    - maintain professional and moral relationship with students at all times
    - ensure safe, love filled environment for the students.
    - health care (spiritual) and nursing care provided as needed – involve parents and practitioner as appropriate.
  - assistance with spiritual development program for the students.
  - food preparation and meal clean up
  - facility cleaning conducted and oversight of student work.
  - conflict resolution work and counseling as needed.
  - disciplinary action conducted as needed
  - assist students with employment and helping them get to and from work.
  
- **Service Work:**
  - help set up projects and work with students
  - investment in service learning possibilities
  
- **Project Mentor:**
  - work individually with 1 or 2 students each semester on individual projects.
  - assess project work and help students with final presentations
  
- **Spiritual:**
  - practice Christian Science in all aspects of work and personal life

- actively mentor students in their own spiritual exploration and growth
- Staff & Administrative:
  - be willing to work long hours in an intense environment
  - maintain professional and moral relationship with students at all times
  - work closely with a small group of staff
  - communicate with parents and assist students in their communication with parents.
    - help with parent visitation weekends
  - attend trainings, professional development workshops and school visits.
  - work to keep program expenses within budget

## **The Link School Staff Application:**

*With your résumé and cover letter, please send your thoughts on the following:*

- What are your primary motives for wanting to work at The Link School?
- What do you envision yourself contributing to the program and the community?
- How would working at The Link School support your professional and personal development goals?
- Describe your education experience with:
  - classroom teaching
  - Project Based Learning
  - experiential education
  - tutoring
  - service learning
  - counseling
  - resident assistant work
- Describe your program experience with and any certifications you hold in the following:
  - horsemanship
  - backpacking
  - mountaineering & climbing
  - canyoneering
  - snow sports
  - mountain biking
  - water sports: kayaking, canoeing, rafting
  - team sports
  - trail running
  - foreign travel
  - carpentry
  - auto mechanics
  - cooking
  - first aid certifications
  - nursing experience
- What role does Christian Science play in your life?
  - Have you had CS Class Instruction?
  - Experience with spiritual care for others?
- References: please send 2 letters of reference. These may either be general letters of reference or be specifically written for you as an applicant at Link.
- Employer's and contact information for primary supervisor for the past 5 years.